

Admission Policies

The school admits students of any race, color, national and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. We do not discriminate on the basis of race, color, and national or ethnic origin in administration of our educational, admission, scholarships, athletic and/or other school administered programs.

Admission to OCS will be determined by testing, by personal interview to determine a student's interest in academic and spiritual matters, and by the prospective student's general attitude toward the school and its policies.

We desire to educate as many young people as possible; but class size, substantial learning disabilities, & staff capabilities, or rebellious attitudes toward our rules and discipline may limit admission.

We reserve the right to discuss potential "special needs" solutions with parents and students as appropriate throughout the school year. The goal is to provide each student with the best possible situation to meet their educational needs. Our work with each family will vary according to the amount of help we receive from that family outside the classroom.

First Time Enrollment

1. An application and enrollment fee are to be submitted for each student desiring admission. Upon receipt of these items, a testing time will be set up for the student, and an interview will be arranged for parents and student. Notification of acceptance or of refusal will be given to the parents as soon as possible.
2. K4 is a kindergarten readiness program, thus students must be four years old on or before the first day of school of the enrollment year and must be able to care for their own bathroom needs. Screening, immunization forms, and a copy of the birth certificate are to be on file before school begins. (Screening should be done by August 15.)
3. Kindergarten students must be five years old on or before the first day of school of the enrollment year. Screening, immunization forms, and a copy of the birth certificate are to be on file before school begins. (Screening should be done by August 15.)

Reenrollment

1. Student enrollment forms for returning students are to be submitted by the last day of the current school year.
2. A student who has been on probation for two consecutive quarters may not reenroll.

Finances

1. Parents may pay tuition in 10 monthly installments. These will begin on July 1st and will conclude with the May 1st payment. The Owatonna Christian School Past Due Policy is approved by the school committee and executed by the Owatonna Christian School office. This policy exists to provide guidelines and add clarity on ALL financial issues including what steps need to be taken to

formulate a plan when a family's account becomes past due. Failure to submit a plan, failure to reach acceptable agreement with the school principal, or failure to comply with the plan will result in dismissal of the family's student(s). Accounts must be brought current within fifteen (15) days or the student(s) will be removed. If needed, contact the OCS office prior to tuition due date to make special/additional arrangements.

2. Any requests for special financial arrangements must be presented in writing to the principal for approval.
3. Tuition credit is available for families who recruit new students.
4. A discounted rate of tuition is given to families who are active members of Grace Baptist Church.

Books and Supplies

The school will furnish all textbooks and workbooks. Students must provide their own Bible, and each grade has a required list of supplies.

All hardbound books must be covered within the first week of school (do not use contact paper). At the end of the year, books will be collected and students must pay for lost or damaged books.