

## OCS Activity Guidelines for All Students

This includes, but is not limited to athletic activities at OCS according to the following guidelines:

1. Students must adhere to all entrance requirements, standards, guidelines, and the philosophy of the school, and must meet all eligibility requirements as set forth by OCS.
2. Students must pay the full sports fee before the first game and the following pro-rated costs: registration in full amount regardless of the number of classes taken, curriculum fee, and tuition. Costs must be pre-paid and are non-refundable.
3. Middle school and high school student participating in varsity sports are required to have a physical examination on file that is no more than three years old.
4. Senior trips are only open to those who are full-time students for the entire senior year.
5. Part-time students may participate in the graduation ceremony with OCS. Request must be made to the school administrator by January 1 of graduating year. Part-time students will pay the complete graduation fee but will not receive their diploma from OCS.

### **Class Activities**

All class activities or parties must have prior approval by the principal before being announced to students.

### **Guidelines for the Senior Class Trip**

1. The Senior class must assume all costs related to the trip.
2. Class advisors will be designated by the administration. They will normally be a staff member or a parent from the class. Class advisors are encouraged to be part of the chaperone group for the trip.
3. The class advisors will help organize fundraisers, help students decide on a destination, plan the trip itinerary, and make necessary reservations.
4. Since the senior class trip is considered an extension of Owatonna Christian School, student conduct shall be governed by the rules and regulations outlined in the handbook.
5. Participants must be a member of that year's graduation class.
6. Trips will be planned with consideration of cost feasibility for all students.
7. All school fees must be paid in full by the student prior to the senior trip.
8. Trip destination and itinerary must be approved by the OCS School Committee. Trips outside the U.S. will not be permitted.
9. The itinerary review must include clothing to assure that OCS standards are met. It should be noted that parents are responsible to assure that their students dress meets OCS standards.
10. Any money raised for a senior class trip through a fundraising activity by a student who does not go on the trip will be forfeited to the class. Any student

who does not participate in the class trip is expected to be in regular school attendance.

11. Class advisors and students are encouraged to plan trips that have some educational and spiritual emphasis.
12. Any gross misbehavior of school rules will result in the student being sent home immediately at the expense of his/her parents after the parents have been notified by telephone.
13. Each student must have written permission from his/her parents to participate in the class trip.
14. Class advisors must carry student medical information forms which must be completed prior.